

To: Cabinet, Archives
From: Candy Horton
Subject: Minutes of June 24, 2014
Date: June 24, 2014

Members Present: Anderson, Bertch, Bohnet, Cannell, Depta,
Doherty, Ives, Jbara, Johnson, and Schlack

Members Absent: Collins & Hutchins

Staff Present: Horton

Discussion and Action Items

- Minutes of June 17, 2014 were approved as presented.
- Health Focused Campus –
 - On-going: Survey work and environmental assessments, construction estimates & bids, programming and curriculum, food safety program and planning, pavement & drainage, technology and fund raising.
 - Focus group meeting on Thursday at the Groves Center.
 - Meeting follow-up with the Kellogg Foundation & food safety training.
 - Randy Sahajdack attended a “Menus of Change Conference”.
 - Regional Food Systems – MI Good Food Charter will be endorsed.
- Travel –
 - NOTE: Make sure you check with our KVCC travel agent for a quote, even if you make other flight arrangements. **Carlson Wagonlit 1-800-445-0022**
 - Deb Coates to attend the FUTURE *INSIGHT*: Competency Based Education Symposium in Traverse City, MI on July 21 & 22, 2014.
- Grants –
 - Kellogg Foundation Grant for the Health Focused Campus is in process.
 - Consumers Energy Foundation grant for Health Focused Campus has been submitted.
 - Dalton Foundation grant for Health Focused Campus has been submitted.

Personnel Items

- Kudos
 - Diane Vandenberg for her “above and beyond” efforts in filling in for vacant positions in her area of responsibility, and for her leadership in the retention, recruitment and marketing efforts with Noel Levitz.

- From Jennifer Woodstock to Judy Collins, Amy Murray, Stephanie Moats and others in the Pay Station for their assistance in getting the MCOLES participants processed quickly and efficiently – it was the largest group to date for the Police/Corrections Academy.
- Reality Checks-none
- Hires, Resignations and Retirements
 - Kristen DeBruin – from part-time to full-time in Health Careers Admissions Coordinator, effective July 1, 2014.
 - Tony Perez – PT Public Safety, effective June 19, 2014.

Other

- Kalamazoo Valley Museum – “Every Voice Matters” Thursday, July 17, 2014 5:30 pm to 7:00 pm. Special reception to thank the people who generously donated their voices and memories to the StoryCorps exhibit. Everyone is invited. RSVP by Thursday, July 11 to kpaauwe@kalfound.org
- Job Share Category is being eliminated per Human Resources. Current job share positions will be para-professionals.

Next Meeting

The next Cabinet meeting is scheduled for July 1, 2014 at 8:00 a.m. in Room 3365.